

Date: 13 June 2011  
Our ref: Governance & Audit agendas  
Ask For: Sue Glover  
Direct Dial: (08143) 577459  
Email: sue.glover@thanet.gov.uk



## **GOVERNANCE AND AUDIT COMMITTEE**

**22 JUNE 2011**

A meeting of the Governance and Audit Committee will be held at **6.30 pm on Wednesday, 22 June 2011** in the Austen Room, Council Offices, Cecil Street, Margate, Kent.

### **Membership:**

Councillor Savage (Chairman); Councillors: Binks, Campbell (Vice-Chairman), Day, Driver, D Green, Matterface and M Tomlinson

## **A G E N D A**

Item  
No

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**  
To receive any declarations of interest. Members are advised to consider the extract from the Standard Board Code of Conduct for Members, which forms part of the Declaration of Interest Form at the back of this Agenda. If a Member declares an interest, they should complete that Form and hand it to the Officer clerking the meeting.
3. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 10)  
To approve the Minutes of the Governance and Audit Committee meeting held on 15 March 2011, copy attached.
4. **ACTION POINTS FROM PREVIOUS MEETINGS** (Pages 11 - 12)
5. **GOVERNANCE AND AUDIT COMMITTEE GUIDANCE PACK**  
Members to receive a copy of the Guidance Pack.
6. **QUARTERLY GOVERNANCE PROGRESS REPORT** (Pages 13 - 32)
7. **INTERNAL AUDIT PROGRESS REPORT** (Pages 33 - 56)
8. **INTERNAL AUDIT ANNUAL REPORT** (Pages 57 - 74)
9. **AUDIT COMMISSION PROGRESS REPORT** (Pages 75 - 86)
10. **ANNUAL AUDIT FEE LETTER 2011/12** (Pages 87 - 92)

Item  
No

Subject

11. **FUTURE ITEMS OR TRAINING FOR THE COMMITTEE**

**Declaration of Interest form - back of agenda**